

**Information circular on the processing of CVs upon receipt via WEB FORM**  
**INFORMATION REGARDING THE PROCESSING OF PERSONAL DATA FOR**  
**EMPLOYEE CANDIDACY PURPOSES**

LEITAT – Technological Center (ACONDICIONAMIENTO TARRASENSE) is the **Data Controller** of the personal data of the **Interested Party collected through the web form for each job offer available** on [Join our team](#). Leitat informs you that these data will be processed in accordance with the provisions of Regulation (EU) 2016/679, of 27 April, (GDPR) and Organic Law 3/2018 of 5 December (LOPDGDD) based on the legitimate interest of the Data Controller, and provides the following information on the processing:

**Purposes of data processing:** to involve the Interested Party in the recruitment process by conducting an analysis of the applicant's profile with the aim of selecting the best candidate for the vacant position.

**Data retention criteria:** They will be kept for a maximum period of **one year**, after which the data will be deleted, guaranteeing total confidentiality both in the processing and in their subsequent destruction. If you wish to continue participating in NRS selection processes once this deadline has passed, please re-submit your CV.

**Data update:** In case of any change in your data, please inform us as soon as possible through the forms at the end of the job offers in the [Join our team](#) section of the website in order to keep your data duly updated.

**Communication of data:** **this data** will not be passed on to third parties, except in the event of a legal obligation to do so.

**Rights held by the Interested Party:**

- The right to withdraw consent at any time.
- Right of access, rectification, portability and erasure of its data and to the restriction of and opposition to the processing thereof.
- The right to file a complaint with the Control Authority ([www.aepd.es](http://www.aepd.es)) if you consider that the processing does not comply with current regulations.

**Contact information to exercise your rights:**

- LEITAT – ACONDICIONAMIENTO TARRASENSE – C/ De la Innovació, 2 – 08225 Terrassa (Barcelona). Email: [legal@leitat.org](mailto:legal@leitat.org)

DPO contact details: Plaça Vella, 7. 1r (08221 Terrassa) – [aalonso@badia-adv.com](mailto:aalonso@badia-adv.com)